

General Delivery Guideline for the Delivery of goods to Krämer + Grebe GmbH & Co. KG

§ 1 General Provisions

- (1) The General Delivery Guidelines, the General Terms and Conditions, and the Purchasing Conditions of Krämer + Grebe GmbH & Co. KG (hereinafter referred to as "K+G") apply to all orders and assignments.
- (2) Any terms and conditions of the supplier that contradict or deviate from these delivery guidelines, general terms, and purchasing conditions will not be recognized by K+G unless explicitly agreed to in writing.
- (3) The execution of an order is considered as acceptance of these terms.

§ 2 Delivery Location and Times

- (1) Unless explicitly agreed otherwise, the place of performance for deliveries and services is the business address of K+G: Ludwig-Grebe-Straße 5, 35216 Biedenkopf-Wallau, Germany.
- (2) Delivery times are Monday to Thursday from 7:00 AM to 3:00 PM and Friday from 7:00 AM to 12:15 PM. Deviations from these times require prior written approval from K+G.

§ 3 Documentation

- (1) Each delivery must include a complete delivery note. This document must contain the following information: Sender, Recipient, Order number, List of included goods with item numbers and quantities, Package weights
- (2) If transport is handled by a third party, the delivery note must be provided to them and handed over upon delivery to K+G.

§ 4 Unloading Options

- (1) Manual Unloading: Up to 10 kg.
- (2) Forklift Unloading:
 - a. For package weights up to 8.0 tons.
 - b. Goods must be packed on load carriers suitable for forklift unloading.
 - c. Forklift unloading is only possible from the long side of the truck/trailer (see Appendix 1).
 - d. Deliveries of goods exceeding 8.0 tons must be registered with K+G at least one week before delivery and require written confirmation.
- (3) Overhead Crane Unloading:
 - a. To be avoided and only permitted in exceptional cases with explicit approval from K+G.
 - b. Approval is case-specific and does not apply to future deliveries.
 - c. The truck/trailer roof must be fully openable (see Appendix 2).
 - d. No struts, beams, door frames, etc., may obstruct the unloading area.
 - e. The goods must be accessible from all sides and have at least four suitable attachment points.

(4) Ramp/Rear Unloading (see Appendix 5):

- a. Not possible.

(5) Sea Freight Containers:

- a. Unloading of standard sea freight containers (TEU/FEU) is not possible (see Appendix 4).
- b. Open-top containers (see Appendix 3) are an exception.
- c. Delivery/unloading of open-top containers is only permitted in exceptional cases and requires explicit approval from K+G.

Appendix 1 – Longitudinal forklift unloading



Appendix 2 – Unloading by overhead crane



Appendix 3 – Open-Top Container



Appendix 4 – Sea Freight Containers



Appendix 5 – Rear unloading



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As of December 2024